



Office of Administrative Services
Freedom of Information Act Office

January 21, 2016

Mr. Igor London
Price Reporter
50 W97 Street, Suite 15P
New York, NY 10025

Dear Mr. London:

This letter is in response to your U.S. General Services Administration, Freedom of Information Act (FOIA) request, GSA-2016-000306, submitted on January 4, 2016, in which you requested the following:

“History of Sales transactions on GSA Advantage for the period October 1 2015 – December 31 2015.”

The cost for providing this data will be \$110.00. Please refer to the enclosed FOIA Fee Determination sheet for the breakdown of costs.

You may pay with your credit card by filling out the attached GSA Form 3602B and following the directions for submission on the form or faxing it to (816) 823-1048. Please do not fax or email this form to the FOIA Requester Service Center. If you prefer to submit a check or money order, please include on the memo line “FOIA GSA number GSA-2016-000306” for the total amount made payable to the U.S. General Services Administration and send to the following address:

U.S. General Services Administration
Miscellaneous Receivable for Non Federal Claims
FOIA Number GSA-2016-000306
P.O. Box 979009
St Louis, MO 63197-9009

Once your payment is received, your FOIA request will be processed and all documentations will be mailed to you. If we do not receive your payment within 15 working days (February 11, 2016), we will assume you are no longer interested in these records and your request will be cancelled.

U.S General Services Administration
1800 F. Street, NW
Washington, DC 20405
Telephone: (202) 501-0800
Fax: (202) 501-2727

If you have any questions, please do not hesitate to contact Mr. Philip Russ at (703) 605-9526 or via email at phil.russ@gsa.gov or myself at the phone number or e-mail address below.

Sincerely,

Travis Lewis

Travis Lewis
Program Manager
1-855-675-FOIA
gsa.foia@gsa.gov

Enclosures:

GSA Form 3602B
FOIA Fee Determination Sheet

For your convenience, the U.S. General Services Administration will now accept American Express, Discover, MasterCard and Visa for settlement of outstanding claims and debts.

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U.S. General Services Administration
Miscellaneous Receivable for non Federal Claims
FOIA Number **GSA-2016-000306**
P.O. Box 979009
St Louis, MO 63197-9009
Fax: (816) 823-1048

If you choose the option of payment by **FedEx or UPS**, please make sure to send a copy of the FOIA Assurance Letter/Fee Notice or a copy of the final response to the address shown below:

U.S. General Services Administration
FOIA Number **GSA-2016-000306**
Lockbox 979009
1005 Convention Plaza
St. Louis, MO 63101
SL-MO-C2GL

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I HEREBY AUTHORIZE THE U.S. GENERAL SERVICES ADMINISTRATION TO CHARGE MY CREDIT CARD FOR THE AMOUNT SHOWN ON MY CLAIM NUMBER UPON RECEIPT OF THIS MEMO.

FOIA IQ# **GSA-2016-000306**

AMOUNT: **\$110.00**

CARDHOLDER INFORMATION

CREDIT CARD	CREDIT CARD NUMBER	EXPIRATION DATE ON CARD
AMERICAN EXPRESS		
DISCOVER		
MASTERCARD		
VISA		

Authorized Signature:

PRINT CARDHOLDER'S NAME AS IT APPEARS
ON THE CREDIT CARD

By Phone

TELEPHONE NUMBER:

DATE:

FOIA Fee Determination Sheet
FOIAonline Number: GSA-2016-000306

Commercial Requestor: Companies that or people who seek information for a use or purpose that furthers commercial, trade or profit interests, including for use in litigation.

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- a. Clerical Hours: 0 x \$13.00 = \$ 0.00
- b. Professional Hours: 0 x \$29.00 = \$ 0.00
- c. Computer and analyst time needed to generate the electronic file. \$110.00

3. Total (Sec 1 + Sec 2) \$110.00

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Grand Total (Sec 3 + Sec 4 + Sec 5) = \$110.00

Fees calculated by Philip L. Russ, Project Manager, GSA Advantage. If you have any questions on how the fees were calculated, please contact Mr. Phil Russ at (703) 605-9526 or by email at phil.russ@gsa.gov.